

**National Annual General Meeting Minutes
Saturday, April 30th, 2022 at 13:30hrs (Ottawa)
Meeting held virtually using Zoom**

1.	<i>Call to Order – National President</i>
	<p>The National President called the meeting to order.</p> <p>The National President asked that the National Anthem is played to mark the start of the Annual General Meeting.</p> <p>The National Presidents welcomed the Members of the Board to the 127th Annual General Meeting.</p> <p>The National President asked Mr. Waterman to read the names from the List of Remembrance and Mr. Waterman asked for a moment of silence. Please refer to Annex A – 2022 Deceased Members.</p> <p>The National President asked for confirmation from each Member and Director to introduce themselves. This will confirm quorum.</p> <p>The following Corporate Members were present: Mrs. Julie HILLSDEN – Vancouver Island Ms. Bev LOVELL – BC Mainland Mr. Sterling MARTIN – Alberta Ms. Terry DABSKI - Saskatchewan Mr. Brian HAWKEYE - Manitoba Ms. Jennifer BENNETT - Ontario Mme Lise CÔTÉ - Quebec Mr. John KELLEY - New Brunswick Mr. Gary REDDY - Nova Scotia Mainland Ms. Sharon MACSWEEN - Cape Breton Mr. Earle CORN – Prince Edward Island Mr. John PINTO - Newfoundland and Labrador</p> <p>The following Directors-at-Large were present: Mrs. Brenda PINTO, National President Mr. Matt WATERMAN, Past National President Mr. Pete BETCHER, National 1st Vice President Mr. Bryn WEADON – National Treasurer Mr. Scott BRIAND – National Vice President – RC Sea Cadets Mr. John PHILIPS – National Vice President – NL Cadets Mme Louise MERCIER – National Vice President – Maritime Affairs Mr. Michael BARTON – Communications Mr. Ron BUCK – Governance and CAF Liaison Mr. Bob LACQUEMENT – Deputy NL Cadets Mr. Gary PAYNE – Director, Bylaws</p>

	<p>Mrs. Denise Robson – Director, Honours and Awards</p> <p>Guests: Cdr Mark DORAM – Division Commanders’ Representative Ms. Catherine MARCH – National Maritime Affairs and Administration Coordinator Mr. Jamie CLUTE – Recording Secretary</p>
2.	<i>Appointment of Secretary – National President</i>
	<p>The National President asked for a motion to appoint Mr. Clute as the Recording Secretary.</p> <p>Moved by Mr. Sterling Martin seconded by Mme Lise Côté to appoint Mr. Clute as the Recording Secretary.</p> <p>Motion Carried.</p> <p>The National President asked for confirmation that there is quorum Mr. Clute confirmed that with 12/12 Corporate Members present (100%) – quorum has been achieved.</p> <p>The National President asked the Recording Secretary to read the House Rules.</p>
3.	<i>Adoption of Agenda – National President</i>
	<p>The National President asked for a motion to approved the agenda as presented by the Corporate Members.</p> <p>Moved by Mrs. Julie Hillsden seconded by Ms. Sharon MacSween.</p> <p>Motion carried.</p>
4.	<i>Acceptance of Previous AGM Minutes – National President</i>
	<p>The National President asked for a motion to accepted the 2021 Minutes of the AGM.</p> <p>Moved by Mr. Sterling Martin, seconded by Mme Lise Côté.</p> <p>Discussion:</p> <p>Motion carried.</p>
5.	<i>Items Arising from Previous AGM Minutes – National President</i>
	<p>The National Secretary that the only two items arising from the previous AGM Minutes have been completed. The National President confirmed that the two</p>

	<p>Letters of Resolutions to the Royal Canadian and Canadian Coast Guard were completed and sent.</p>
<p>6.</p>	<p><i>Acceptance of Portfolio Reports (as presented and discussed) – National President</i></p>
	<p>Mrs. Pinto announced the National Presidents Award Recipients for 2022:</p> <ul style="list-style-type: none"> • NL Cadet Officer – Lt(NL) Thor Weidenbacher, Manitoba Division • Member of the Year – Mr. Greg Amy, Saskatchewan Division • CIC Officer of the Year – LCdr Shaun Tofsrud, BC Mainland Division <p>Mrs. Robson advised that the National Cadet Recipients will be announced by May 1st, 2022.</p> <p>The National President called for a motion to accept the Portfolio Reports as presented. Mme Lise Côté and seconded by Mrs. Jennifer Bennett, that the Portfolio Reports be accepted.</p> <p>Discussion:</p> <p>Mr. John Philips provided additional information to the NL Cadet Report. Mr. Philips referred Directors to the NL Cadet Report, the Division Commanders Report and Project Fusion. Mr. Philips acknowledged that the NL Cadet Program is similar to the Sea Cadet Program in terms of its delivery with a few distinctions: the NL Cadet Program is funded by donations and with a limited budget, the NL Cadet Program is delivered by volunteers.</p> <p>The NL Cadet Program has seen approximately 75% of Cadet Corps conducting training, with approximately 50% of the Cadet Population prior to the pandemic.</p> <p>The NL Cadet Officer Training Program is nearing completion, with the Committee meeting in early May to complete the final review with a full rollout in September 2022. Mr. Philips highlighted the public relation material available to Cadet Corps.</p> <p>Mr. Philips provided a brief update on Project Fusion, the RFI has been released with (4) responses received with an extension of the RFI to ensure adequate responses. Mr. Philips reviewed the stages of the RFI and the next steps in Project Fusion.</p> <p>Mme Mercier provided a brief update on the Maritime Affairs Portfolio. Mme Mercier acknowledged the support by the National Staff; Ms. Catherine March and Mr. Omoniyi Babalola as well Mr. Ron Buck, Mr. Mike Barton and Mr. David Sheppard from Senator Mercer’s Office.</p>

	<p>The Maritime Affairs Alliance Membership has been updated and reflects a new membership model consisting of thought leadership, papers and lunch series with Guest Speakers.</p> <p>The Maritime Affairs Program is focussed on the Navy and Coast Guard Day, which is tentatively scheduled for Thursday, October 20th pending the approval of the newly appointed Commander, RCN. The NCGD has already confirmed (12 sponsors) each pledging Gold Level Sponsor - \$5,000 and Silver - \$3,000.</p> <p>Mme Mercier also acknowledged that the Naval Reserve is celebrating its 100th Anniversary.</p> <p>The NCGD is an “all-party” sponsored event with representative from all Political Parties: Honourable Minister Anand, The Honourable Kerry Lynne Findlay, Mme Christine Normandin and Ms. Lyndsay Mathyssen. Mme Mercier expects to have (60) meetings with Parliamentarians.</p> <p>Maritime Affairs Awards continue to be presented – the Lockheed Martin Canada Centennial Cup, the Robert I. Hendy, J.J. Kinley and the newly created VAdm Peter Cairns Leadership Award.</p> <p>The Robert I. Hendy recipient for 2022 is Cdr Corey Gleason, Commanding Officer – HMCS Harry Dewolf.</p>
7.	<p><i>Finance Report</i></p>
	<p>The National President asked the National Treasurer to present the 2021 Audited Financial Statements.</p> <p>The National Treasurer explained the process regarding the approval of the Audited Financial Statements, with the Corporate Members approving them before the National Board of Directors approval. The National Board will approve the Audited Statements during the AOM.</p> <p>Mr. Weadon explained that there are three funds included within the statements: the Sea Cadet National Office Operating Fund, the NL Cadet Fund, and the Maritime Affairs Fund. Each fund is separate with limited to no transfers between the funds.</p> <p>For a consecutive year, the National Board did not levy any Division Assessments. Notwithstanding that deferral, the Operating Fund reflected a net gain of \$130K; however, with revenues were decreased but also at the same time and at a similar rate the expenses were also lower. A contributing factor was a decrease in the National Office Staffing, from 4 employee to three. The salary related to the former Executive Director will continued to be</p>

	<p>paid out by the Special Projects Fund. As a result, the Operating Fund ended the year with a balance of \$267K.</p> <p>The Navy League Cadet Fund reflects a net gain of \$30K, with the investments contributing to increases – with no Divisional Assessments. The NL Cadet Fund ended 2021 with a balance of \$560K, which has grown by \$142,900 by the Hennessy Donation, and that represents the nearly final payout from the Estate.</p> <p>Maritime Affairs Fund has been in care and custody for 2021, reflects a net-gain of \$91K for the year. The MA Program received a donation from Mr. Leitch in March, with \$75K going to Maritime Affairs. The deficit from 2020 has been able to grow significantly in 2021.</p> <p>The Accounts Receivable for the National Office is currently in excess of two years overdue due to pandemic. Liabilities decreased by approximately \$165K primarily due to lower accounts payable balances, which related to the billing of insurance premiums from the previous year.</p> <p>Mr. Weadon asked for a motion from the Division Representative to move the approval of the 2021 Audited Financial Statements.</p> <p>Moved by Mr. Earle Corn and seconded by Mrs. Sharon MacSween, that the 2021 Audited Financial Statements.</p> <p>Discussion.</p> <p>Motion was carried.</p> <p>Mr. Weadon asked for a motion to approve Boyer and Boyer, CPA as the Auditors for the National Office for the calendar year ending December 31st, 2022.</p> <p>Moved by Mrs. Julie Hillsden and seconded by Mme. Côte that the Auditing Firm, Boyer and Boyer, CPA be confirmed as the Auditor for the calendar year ending, December 31, 2022.</p> <p>Motion carried.</p>
8.	<i>Election of (7) Directors</i>
	<p>The National President asked that the Past National President assume his role as the Nominating Committee Chair to conduct the election of Directors-at-Large.</p> <p>Mr. Waterman outlined the election process and confirmed that Simply Voting would be used in the event of the need of an election.</p>

Mr. Waterman confirmed that (4) existing Directors remain eligible to serve another term, with (1) individual being nominated in accordance with National Bylaws and the AGM Election Process.

The following (4) individual have indicated their acceptance to remain a Director-at-Large:

- Mr. Michael BARTON
- Mr. Robert LACQUEMENT
- Mme Louise MERCIER and
- Mr. Bryn WEADON.

Mr. Richard EDWARDS was nominated as a Director-at-Large during the regular Call for Nominations in January 2022.

Mr. Waterman acknowledged the following (3) individuals will be stepping down from the National Board of Directors: Mrs. Denise Robson, Mr. Scott Briand and Mr. Gary Payne (he has completed the maximum term of service).

Mr. Waterman called for nominations from the floor from the Division Presidents:

- Mr. Earle Corn nominated Mr. George Forward, Mr. John Pinto confirmed that Mr. Forward **accepted** the nomination
- Ms. Bev Lovell nominated Mrs. Julie Hillsden, Mrs. Hillsden **accepted** the nomination
- Ms. Jennifer Bennett nominated M. Dominic Richard, M. Richard **accepted** the nomination
- Mrs. Sharon MacSween nominated Mme. Lise Côte, Mme Cote respectfully **declined** the nomination.

Mr. Waterman called for a second and third/final time for nominations from the floor for Directors-at-Large.

Mr. Waterman declared the nomination process closed and confirmed that we have received (8) nominations for seven positions. As a result, an election will be conducted using Simply Voting.

Mr. Corn requested that the Recording Secretary contact him by phone to conduct his voting requirements.

Mr. Waterman outlined the Simply Voting process and reminded that only Division President will receive a ballot to elect the Directors-at-Large.

Mr. Waterman announced the following Directors as elected:

- Mr. Michael BARTON
- Mr. Richard EDWARDS

	<ul style="list-style-type: none"> • Mr. George FORWARD • Mrs. Julie HILLSDEN • Mme Louise MERCIER • M. Dominic RICHARD • Mr. Bryn WEADON <p>Mr. Waterman congratulated the Directors and turned the meeting back over to the National President.</p>
9.	<i>Letters of Resolution – National President</i>
	<p>The National President asked that the following Resolutions be approved and completed by the National Office Staff.</p> <p>Resolution 2022-01 - A Resolution in Support of the Royal Canadian Navy Resolution 2022-02 - A Resolution in support of the Canadian Coast Guard</p> <p>The Letters of Resolution were recommended and approved to be sent.</p> <p style="text-align: center;">Action Item: National Office to coordinate the Letters of Resolution.</p>
10.	<i>Adjournment</i>
	<p>The National President thanked the Corporate Members, as well as Mrs. Robson and Mr. Briand for their hard-work and dedication to the Navy League of Canada. The National President also acknowledge the long-standing support of Mr. Gary Payne to the National Board and congratulated on being named the CDS Scroll of Appreciation Recipient for 2022.</p> <p>The National President reminded Directors that the AOM will be conducted immediately following a fifteen-minute break.</p> <p>The National President asked Mr. Clute to present the Battle of Atlantic Video.</p> <p>The National President thanked the Corporate Members for their participation in the 2022 AGM, and asked for a motion to adjourn the meeting.</p> <p>Moved by Mrs. Sharon MacSween – the 127th AGM was adjourned.</p>



Annex A - Deceased Members
2022 Program and Reports Book

<u>Name</u>	<u>Division</u>
Lt(N) B. Lynn Greentree	Vancouver Island/BC Mainland
Commodore Dick Okros	Vancouver Island
Ms. Lois Bittner	BC Mainland
Lt(NL) Jon Glenncross	BC Mainland
Lt(N) Suzanne McDevitt	BC Mainland
Mr. David Meek	BC Mainland
Cdr (NL) John Coombes	Alberta
Cdr (NL) John Taylor	Alberta
Mr. Frank McGregor	Saskatchewan
Capt(N) Robert Darlington	Manitoba
Mr. John Jamieson	Manitoba
Mr. William Henry (Bill) McQuat	Manitoba
LCdr Jack Templeman	Manitoba
Mr. Sam Singer	Manitoba
Mrs. Bonnie MacNeil	Ontario
Lt(N) Andrew McCullough	Ontario
Lt(N) Terry Meloche	Ontario
Ms. Wendy Moseley	Ontario
Mr. John Murphy	Ontario
Mr. Roger Odette	Ontario



Annex A - Deceased Members
2022 Program and Reports Book

LCdr Phil Rody	Ontario
Mr. Victor Thompson	Ontario
OCdt Jack Hogarth	Ontario
OCdt Andrei Honciu	Ontario
OCdt Broden Murphy	Ontario
OCdt Andrès Salek	Ontario
Mr. Al Wicksted	Ontario
Ltv (LN) Mario Gendron	Québec
Mme Liette Tougas	Québec
Lt(N) Carrie George	Newfoundland and Labrador
Mr. Gerry Holwell	Newfoundland and Labrador
CI Beverly Lahiton	Newfoundland and Labrador
Mr. Headley Lake	Newfoundland and Labrador
LCdr Kena Lake	Newfoundland and Labrador
Cdr Harry Steele	Newfoundland and Labrador
LCdr Don Stuckless	Newfoundland and Labrador